

Department Consultation Project

Association of Departments of Family Medicine

Goal:

To provide independent evaluations and recommendations to deans and family medicine chairs about how to organize, manage, and lead departments of family medicine to be effective members of the senior leadership teams of medical schools, teaching hospitals, and practice plans.

Reviewers

Reviewers are chosen by the requesting organization from a list of senior chairs and academic leaders who have been trained in the consultative process, and selected by the leadership of the Association. Reviewers are available from public and private institutions, and from institutions focused on service, education, and research.

Process

Consultations begin with a discussion about the needs of the institution, and selection of potential reviewers. For general reviews, three reviewers are recommended, while focused problem solving may require one or two. A comprehensive list of questions will be provided, with the expectation that the answers will be available before the review occurs. The on-site review generally requires 1 ½ days, and includes meetings with the dean, head of the teaching hospital(s), practice plan leadership, as well as the departmental leadership, faculty, and learners. A verbal report will be provided at the conclusion of the on-site visit, and will be followed within four weeks of the visit by a written list of assessments and recommendations.

Cost

\$1250/reviewer, plus travel and lodging. Of this amount, \$250/reviewer is retained by the Association to defer the costs of arranging the visits and training.

To request a consultation

Contact Lloyd Michener via e-mail, phone, fax, or letter.

ADFM Consultation Project
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